

LISA'S HEART & HOME CLEANING SERVICE



Employment Application

APPLICANT INFORMATION													
Last Name			First			M.I.		Date					
Street Address						Apartment/Unit #							
City				State		ZIP							
Phone				E-mail Address									
Date Available			Social Security No.			Desired Salary							
Position Applied for													
Are you a citizen of the United States?				YES <input type="checkbox"/>		NO <input type="checkbox"/>		If no, are you authorized to work in the U.S.?			YES <input type="checkbox"/> NO <input type="checkbox"/>		
Have you ever worked for this company?				YES <input type="checkbox"/>		NO <input type="checkbox"/>		If so, when?					
Have you ever been convicted of a felony?				YES <input type="checkbox"/>		NO <input type="checkbox"/>		If yes, explain					
EDUCATION													
High School			Address										
From		To		Did you graduate?		YES <input type="checkbox"/>		NO <input type="checkbox"/>		Degree			
College			Address										
From		To		Did you graduate?		YES <input type="checkbox"/>		NO <input type="checkbox"/>		Degree			
Other			Address										
From		To		Did you graduate?		YES <input type="checkbox"/>		NO <input type="checkbox"/>		Degree			
REFERENCES													
<i>Please list three professional references.</i>													
Full Name						Relationship							
Company						Phone							
Address													
Full Name						Relationship							
Company						Phone							
Address													
Full Name						Relationship							
Company						Phone							
Address													

PREVIOUS EMPLOYMENT			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			

MILITARY SERVICE	
Branch	From To
Rank at Discharge	Type of Discharge
If other than honorable, explain	

- This position is ***part-time*** due to the strenuous nature of the work.
- This position is paid per hour starting when you enter a job site and ending when you exit a job site. Drive time is not paid.
- This position requires lifting up to 30 pounds, bending, kneeling, stretching, walking up and down stairs, climbing small step ladders as needed and stamina to clean for extended lengths of time.
- This position requires a positive attitude, friendliness and the ability to follow very specific directions to meet the clients' needs.
- This position requires a valid Driver's License.
- This position requires proof of current Automobile Insurance and must be provided every 6 months to the company.
- This position requires reliable transportation.
- You must pass a drug test and background check.
- If employed, you will be required to sign a Non-Compete Agreement.
- If employed, you will be required to sign a Confidentiality Agreement.

Will any of the above bullet points be an issue for you? **Circle One: Y N**

If you answered YES, please explain:

Circle the days of the week you are available to work: **M T W TH F SA SU**

Please list the times that you are available:

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release from Lisa's HEART & HOME CLEANING SERVICE.

Signature

Date